**Admission to Pre.K.G. 2015-16**

**Principal’s Welcome Note for admission to Pre- Kindergarten 2015-16**

Dear Parents,

*Let us think of education as the means of developing our greatest abilities, because in each of us there is a private hope and dream which, fulfilled, can be translated into benefit for everyone and greater strength for our nation - John F. Kennedy*.

Greetings from D.A.V. Public School, Chennai. Our School is a nurturing ground for the blossoms where they develop as holistic individuals- Emotionally, Socially , Physically and Mentally. Having been an educator for several years, I keenly support the pivotal, proactive role an educational organisation of repute plays in today’s society. Our school is filled with enthusiastic students willing to learn, supportive parents interested in their children's education, and a dedicated professional staff committed to providing the students with  quality education.

 Academic brilliance alone will not suffice in today's ever evolving and a highly competitive world hence the school lays emphasis on the holistic development of the students by encouraging participation in Extracurricular Activities besides application of Information Technology and Multimedia in the 'Teaching - Learning process'.

The support and cooperation of parents is of utmost importance to achieve the best possible education for the child. Our School endeavours to foster Human Excellence through Competence, Conscience and Compassion.

We invite you and your child to embark this journey with us , to become co-creators in this dynamic circle of learning and life. Kindly go through the admission related instructions carefully and prepare yourself accordingly.

Warm Regards,

Mrs. Minoo Aggarwal

**GUIDELINES FOR ADMISSION TO PRE- KINDERGARTEN 2015-16**

**Age Eligibility for admission to Pre.K.G.**

1. Minimum Age is 2 years and 6 months as on 31st May 2015.
2. Parents are advised not to apply if their ward’s age is less than the minimum age.
3. Submission of ‘Registration Form’ does not give any right to admission.
4. Decision of the ‘School Selection Committee’ for admission would be final.

**Important Dates :**

The Schedule given below is tentative and any change in the same will be notified.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Date** | **Day** | **Time** |
| Availability of Registration Form in the School’s Website-  **http://www.davpsvelacherychennai.edu.in**  ***Kindly download the form****.* | 08.02.15        &  09.02.15 | Sunday  &  Monday | From 06.00 a.m.  on  08.02.15  to  08.30.p.m. on 09.02.15 |
| Submission of **‘Filled in’**  Registration Form | 16.02.15 | Monday | 09.30 a.m - 12 noon |
| Information to ‘selected’ candidates | 2nd Week of March | | |
| Payment of Fees | 20.03.15 | Friday | 09.30 a.m. – 03.30 p.m. |
| Commencement of Academic session 2015-16 | 01.04.15 | Wednesday | 09.45 a.m.– 12.45 p.m. |

**Kindly submit the following documents along with the ‘Registration/Admission’ Form:**

1. Attested copy of the **‘Birth Certificate’** for age proof

2. Latest ‘Stamp Size’ Photograph of the Child, Father and Mother are required to be pasted on the

   ‘Registration Form’.    **Kindly do not paste Passport size photograph.**

3. Blood Group report of your ward.

4. For **‘Residence Address Proof’** Submit the self-attested copy of any**two**of the following:

* Voter Id / Aadhar Card
* Electricity Bill / Telephone Bill
* Certificate of residence issued by VAO
* ID card issued by State Govt./ Central Govt./ Public Sector undertakings
* Ration Card / Passport
* If it is rental residence, copy of ‘lease deed’ from the landlord.

5. For **‘Differently abled Children’**it is  required to submit a certificate from the ‘District Differently

    abled Rehabilation Officer’.

6. It is  required to submit attested copy of **‘Community Certificate’** as given below.......

  a. **For BC/MBC**   - Deputy Tahsildar, Revenue Department, Govt.of Tamilnadu.

  b. **For SC**             - Tahsildar, Revenue Department, Govt.of Tamilnadu/ Competent authority in the case

                                of  children coming from other states.

  c. **For ST**              - RDO/Sub Collector, Revenue Department, Govt.of Tamilnadu/ Competent authority in

                                the case of children coming from other states.

7. If the **Annual Income** of the parent/ guardian is less than 2 Lakhs per year from all sources, it is

    required to submit an **‘Income Certificate’**from the Tahsildar, Revenue Department, Govt.of Tamilnadu.

8.**Elimination from Admission Process:**

1. If applicant’s ‘age’ is less than the ‘minimum age’ , the application will be eliminated from the admission process.
2. If any of the field is left ‘blank’ in the ‘Registration/ Admission Form’, then the form will be viewed as ‘incomplete’ and will not be considered for admission.
3. ‘Registration/ Admission Forms’ submitted without the required documents, as instructed, then the form will be viewed as ‘incomplete’ and will not be considered for admission.